

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**Wednesday, June 21<sup>st</sup> 2017 @ Noon– 1<sup>st</sup> Floor Conference in City Hall**

**ROLL CALL:** Sue Austin Chair, Joel Sargent, Gwen Victorson , Karen Dignan, and P&R Director Kim Woodruff.

**Absent:** Kris Knowles, Mose Dunkel

**MINUTES:** March 22<sup>nd</sup> 2017 minutes were approved as presented.

**STUDENT REP FOR COMMISSION**

Currently the Commission is without a Student Representative. Director Woodruff will contact the High School Principal for recommendations.

**SANDPOINT COMMUNITY RESOURCE CENTER - SOUPTMEBER**

The Sandpoint Community Resource Center (SCRC) held the first SOUPTMEBER event in September of 2016. SCRC is seeking City Council approval to offer the event again on September 21<sup>st</sup> 2017 at Farmin Park.

**OVERSTREET SPECIAL EVENT REQUEST**

Diane Overstreet is seeking recommendation to approve an off peak wedding at City Beach September 23<sup>rd</sup> 2017. Event is expected to attract less than 150. After hearing details of the request Commissioner Victorson moved the Commission approve the request as presented, Commissioner Dignan seconded the motion, and the motion passed unanimously.

**FEE REVIEW**

Director Woodruff presented proposed fees for 2017-18 fiscal year and answered questions. Commissioner Sargent recommended that Council accept the fee review as presented, Commissioner Victorson seconded the motion, motion passed unanimously.

**FIELD USE POLICY**

Director Woodruff shared that a field use policy to allocate city fields is in the works and will be shared with Commissioners when a draft has been completed.

**DOG PARK**

Friends of Sandpoint Dog Park are proposing to utilize a Petsafe Bark for your Park grant program to fund conversion of a portion of Lakeview Park into a fenced, off leash, Dog Park. The grant contains conditions requiring grant recipients to name the park after the product. After discussion Commissioners voiced support for the project, but concerns about funding linked to commercialization within the park system. Commissioner Dignan made a motion to recommend to Council that project funds be generated outside City taxes and that the City avoid flying corporate logos within City Parks. Commissioner Sargent seconded the motion, and motion carried unanimously.

**UPDATES FROM THE DIRECTOR**

Substantial completion for Memorial Field Grandstands is July 21<sup>st</sup>. The building to house the portable toilets at Great Northern Field was destroyed by a fire. It will be replaced by a steel structure. Municipal Marina slips are leased out 100% at this time. P&R Staff presented a list of web capabilities and newsletters available to Citizens.

Commissioner Dignan motioned to adjourn. Commissioner Sargent seconded, motion passed unanimously. Meeting adjourned at 1:05 p.m. Next Scheduled Meetings: Noon Wednesday September 20th, 2017 at City Hall.

The City of Sandpoint and USDA is an equal opportunity provider and employer.

Kani Omodt, Administrative Assistant Parks and Recreation Department

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**Wednesday, August 16th @ Noon– 1<sup>st</sup> Floor Conference in City Hall**

**ROLL CALL:** Sue Austin Chair, Joel Sargent, Kris Knowles, Gwen Victorson, Mose Dunkel, Councilman Bill Aitken , and P&R Director Kim Woodruff.

**Absent:** Karen Dignan

**MINUTES:** June 21st 2017 minutes were not available for approval.

**BOAT TRAILER PARKING AT CITY BEACH**

Two years ago P&R realigned the center parking area of City Beach, from the south end to the planter, to accommodate boat trailer parking. Vehicles with the boat trailer attached are allowed to take up two parking spaces. Chair witnessed regular parking spots being taken up by truck and trailers in this manner while designated trailer parking only section (about 12 spots) remained open. Any vehicle parking in the boat trailer spots when the rest of the lot was full risked receiving a ticket. Chair asked that possible additional boat trailer parking be addressed during the coming City Beach Master Plan effort.

**STUDENT REP FOR COMMISSION**

Currently the Commission is without a Student Representative. Commissioner Knowles is still searching for an interested student and will provide an update at the October meeting.

**FIELD USE POLICY**

Commissioner Dunkel suggested that policy give priority to user groups with the highest percentage of city residents.

**UPDATES FROM THE DIRECTOR**

Open house for Memorial Field Grandstands is scheduled for August 20<sup>th</sup> from noon – 3pm. Dog Park funding is not in the 2017-18 budget. Little League Soft Toss Cage at Travers field has been started.

**FUTURE AGENDA ITEMS**

Commissioners asked that the Field Use Policy draft be placed on the October Agenda for further discussion.

A public hearing regarding the dissolution of the Business Improvement District (BID) will be held September 6<sup>th</sup>. If the (BID) is dissolved, Chair asked that Christmas lights and flower baskets downtown be added to the next agenda for discussion.

Commissioner Dunkel asked that Geese at City Beach be added to the next agenda for discussion.

Commissioners asked that Review of Annual Festival and POAC Agreements be placed on the next agenda for discussion.

**ADJOURN**

Commissioner Dunkel motioned to adjourn. Commissioner Knowles seconded, motion passed unanimously. Meeting adjourned at 1:15 p.m. Next Scheduled Meetings: Noon Wednesday October 18th, 2017 at City Hall.

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Kami Omodt, Administrative Assistant Parks and Recreation Department